

Agenda

DAY 1

9.30	1	Welcome and Introductions	Information
9.45	2	Adoption of Provisional Agenda	Action
10.00	3	Appointment of Interim Chairperson	Action
10.30	4	Adoption of Rules of Procedure and Financial Regulations	Action
11.00		Coffee break	
11.30	5	Orientation	Information
	5.1	Big picture – crop diversity	
	5.2	Mission, Strategy and Role of the Trust	
	5.3	Institutional and constitutional relationships	
	5.4	Programme, staff and operations	
13.00		Lunch and introduction to Secretariat staff (Indonesia Room)	
14.00	5.5	Challenges the Trust faces (6-12 months)	
15.00	6	Headquarters Agreement	Action
15.30		Coffee break	
16.00	7	Role and Responsibilities of the Donors' Council of the Trust	Action
17.00		Meeting Close - Day 1	
		DINNER at 8.00pm	

Agenda

DAY 2

9.00	8	Financial Report	
	8.1	Annual budget 2007	Information
	8.2	Independent Financial Advisor Report	Action
	8.3	Investment and Finance Committee	Action
11.00		Coffee break	
11.30	9	Fundraising Report	Information
12.00	10	Programme Report	Action
13.00		Lunch (Indonesia Room)	
14.00	11	Communications Report	Information
14.30	12	Staffing Report	Information
15.00	13	Election of Chairperson and Vice-Chairperson	Action
15.30	14	Appointment of additional Members to the Executive Board	Action
16.00		Coffee break	
16.30	15	Status of Observers at Executive Board Meetings	Action
17.00	16	Other business	
17.30	17	Next Meeting / Meeting Close	Action