

FOR ACTION

Adoption of Provisional Agenda

Purpose

To adopt the Agenda for the third meeting of the Executive Board on the basis of the provisional Agenda.

Background

A provisional Agenda for this meeting has been drafted by the Trust Secretariat and circulated to the Chairperson and Members for comment. Comments received were incorporated and the final version of the provisional Agenda is attached as Annex A.

Action

That Members adopt the provisional Agenda.

Provisional Agenda, Executive Board meeting 3

Time	Agenda item	Presenter
DAY 1		
9.30 – 9.40 (10 mins)	1. Welcome and adoption of Provisional Agenda and Timetable (Action)	Chair
9.40 – 10.00 (20 mins)	2. Minutes and Actions arising from EB2 meeting (Action)	Chair
10.00 – 10.30 (30 mins)	3. Headquarters Agreement (Information) - Update on progress with FAO relationships re: administration- - Update on progress with Italian Government	Gerald Moore
10.30 – 11.00	Coffee Break	
11.00 – 12.00 (1 hour)	4. Programme Report (Information) - 4A: Global System Project - 4B: Long Term Grants - 4C: Brief standardized summary of the Trust's most important activities and progress	Luigi Guarino and Mellissa Wood
12.00 – 13.00 (1 hour)	5. Finance Report (Action) - FIC report	Lew Coleman
13.00 – 14.00	Lunch in Indonesia Room (level 8)	
14.00 – 14.30 (30 mins)	6. Fundraising Report (Information)	Julian Laird
14.30 – 15.00 (30 mins)	7. Communication Report (Information)	Julian Laird
15.00 – 15.30 (30 mins)	8. Staffing and Accommodation Report (Information)	Cary Fowler
16.30 – 17.00	Unveiling of Sculpture, FAO Building B, level 2 (top of marble staircase)	
17.00 – 18.00	Cocktails in Aventino Room, level 8, FAO	
20.00	Trust Board Dinner, TBA	

DAY 2		
9.00 – 11.00 (2 hours)	9. Board Strategic planning (<i>no papers - presentations followed by brainstorming / discussion</i>) <ul style="list-style-type: none"> - Crop Diversity - overview of key concepts - The Collections – status, use and value of genebank collections - Keeping our eye on the prize - a rational Global System - Options and implications for the Trust 	Cary Fowler
	Coffee Break	
11.00 – 13.00 (2 hours)	10. Board Strategic business (Action) (<i>no papers – presentations, discussion and decisions</i>) <ul style="list-style-type: none"> - Portfolio Risk Assessment <ul style="list-style-type: none"> o <i>Political challenges to the Board</i> - Fund disbursement strategy <ul style="list-style-type: none"> o <i>Scope of document and process for consultation</i> - Board self assessment & review - Communication and Fundraising Strategies <ul style="list-style-type: none"> o 2008 Annual reporting <ul style="list-style-type: none"> ▪ <i>Annual Report – format & outline</i> ▪ <i>Governing Body Report – content & timeframe</i> o Next generation of communication strategy (post Svalbard 2008) o Review of Fundraising strategy 	Chair
13.00 – 14.00	Lunch in Indonesian Room (level 8)	
14.00 – 14.10 (10 mins)	11. Other business	Chair
14.10 – 14.30 (20 mins)	12. Next Meeting (Action) <ul style="list-style-type: none"> - 19–20 November 2008 	Chair
14.30	Close of Meeting	