

FOR ACTION

Minutes and Actions Arising from Executive Board Meeting 2

Purpose

To seek Board approval of the draft Minutes from the second Executive Board meeting held in October 2007 and inform the Board on the status of the actions arising.

Issues

The draft Minutes were sent to Members on 17 December 2007 seeking comments by 7 January 2008. Comments were received and the draft Minutes were updated accordingly.

The status of Actions Arising is provided in the table below.

No	Actions arising	Responsibility	Due date	Status
3	The Board requested that the Executive Secretary and the Chair of the Donors' Council proceed with informal discussions on tasking the Donors' Council to document their view on long-term funding opportunities and provide input to the development of a standardized reporting format that meets Donors' monitoring and evaluation requirements.	Secretariat and Chair of the Donors' Council	April 2008 next meeting	See Agenda Item 2
5	The Board requested a report after 6 months on the progress of negotiations with the Italian government and the relationships with FAO and Bioversity International regarding administration.	Secretariat	April 2008 next meeting	See Agenda Item 3
11	The Board requested the Secretariat report to them on the essence (implications and results) of the first report to the Bill & Melinda Gates Foundation/UNF when it is submitted in May 2008	Secretariat	May 2007	N/A
13	The Board requested a schematic be tabled at the next meeting on reporting long-term grant progress and impact to the Board.	Secretariat	April – next meeting	See Agenda Item 4B
14	The Board agreed to discuss and decide on when to review itself at a future meeting.	Board	April 2008 – next meeting	See Agenda Item 10
16	The Board requested the Secretariat report back on completing outstanding items, such as the Liability Insurance and Immunity Agreement, at the next meeting.	Secretariat	April 2008 next meeting	See Agenda Item 2
18	The Board requested the Secretariat to send out Trust news articles to Members that are not posted on the Website.	Secretariat	Ongoing	Ongoing
19	The Board agreed to discuss next generation communication report at a future meeting.	Board	April 2008 – next meeting	See Agenda Item 10

21	The Board requested the Secretariat to follow up on involvement with the World Food prize next year	Secretariat	April 2008 next meeting	See Agenda Item 2
22	The Board requested the Secretariat to follow up with individual Members on building donor relationships within their regions.	Secretariat and Board	April 2008 – next meeting	See Agenda Item 2
25	The Board agreed the next meeting shall be in early April 2008 and dates for the autumn meeting should be canvassed as soon as possible	Secretariat	ASAP	See Agenda Item 12

Additional information for actions arising, numbers 3, 16, 21 and 22

Action No. 3

Discussions on further funding will take place with Donors' Council members at the next meeting of the Council, and a paper for that meeting will be prepared in conjunction with the Council's Chair. Work has begun on a standard reporting format, which will be applied for the first time, following feedback from donors, to the 2007 annual report.

Action No. 16

At its second session in October 2008, the Board adopted its Rules of Procedure. Rule 3 provides as follows:

3. Non-liability of Members of the Board

3.01. No Member of the Board shall be personally liable for the debts, liabilities, or obligations of the Trust.

3.02. The Board shall ensure that adequate provision is made for the indemnification by the Trust of Members of the Board against liability for acts carried out by them in the performance of their functions as Members, other than acts of gross negligence or criminal intent.

The Board requested the Secretariat to report back on completing outstanding items, such as the Liability Insurance and Immunity Agreement at the next meeting session.

Indemnity Agreement

A draft Indemnity Agreement between the Trust and the Board Members has been completed. The draft is based on an initial draft presented for information to the Board at its Second Session, and incorporates changes suggested by one Board Member. The draft agreement is in line with indemnity agreements in other sectors.

Liability Insurance

The Secretariat has been working with an Insurance Broker to obtain quotes for Directors and Officers Liability Insurance. A set of these will be tabled at the meeting for discussion and recommendation.

Action No. 21

The Trust is working with the Secretariat of the World Food Prize to organize a session on climate change and crop diversity for the conference planned in conjunction with the award of the World Food Prize later this year. The Trust's Executive Secretary will make the major presentation in this session and a number of distinguished academics and researchers

will present comments and take part in the discussion. The World Food Prize has invited the Trust to consider holding its next board meeting in Iowa at the time of the granting of the prize in order to strengthen collaboration between the two organizations. See Item 12.

Action No. 22

Limited follow-up has taken place with some members. It is hoped that it will be possible to use the occasion of the Board meeting to explore with other members, in person, how best to use their contacts and networks.

Action

That Members approve the Minutes of the second Executive Board meeting and take note of progress made on actions arising.