

**FOR ACTION**

## **Welcome and Adoption of Provisional Agenda and Timetable**

### **Purpose**

To welcome Members and adopt the Agenda for the sixth meeting of the Executive Board on the basis of the provisional Agenda.

### **Background**

A provisional Agenda for this meeting has been drafted by the Trust Secretariat and circulated to the Chairperson and Members for comment. The final version of the provisional Agenda is attached as Annex A.

### **Action**

That Members adopt the provisional Agenda.

**Provisional Agenda, Executive Board Meeting 6**  
**Hotel Fortyseven, Rome**

Time	No	Agenda Item	Item for Action/ Information
<b>DAY 1</b>			
<b>Monday 23 November</b>			
10.00 <i>15 mins</i>	1	Welcome and adoption of Provisional Agenda and Timetable	Action
10.15 <i>15 mins</i>	2	Election of Vice-Chair	Action
10.30 <i>30 mins</i>	3	Minutes and actions arising from EB5	Action
11.00 <i>10 mins</i>	4	Fund Disbursement Strategy	Action
11.10 <i>20 mins</i>	5	Members Report	Information
11.30 <i>30 mins</i>	<b>COFFEE BREAK</b>		
12.00 <i>30 mins</i>	6	Donors' Council Report	Information
12.30 <i>30 mins</i>	7	Programme Report 2009	Information
13.00 <i>60 mins</i>	<b>LUNCH</b>		
14.00 <i>30 mins</i>	7 (cont)	Programme Report 2009 (CONTINUED)	Information
14.30 <i>60 mins</i>	8	Our work in the wider context – looking forward 1. Work Plan 2010  2. Future challenges and directions	Action
15.30 <i>30 mins</i>	<b>COFFEE BREAK</b>		
16.00 <i>60 mins</i>	9	Finance and Investment Report - FIC Report - 2010 Budget	Action
17.00 <i>30 mins</i>	10	Fundraising Report 2009	Information
17.30	<b>CLOSE MEETING – DAY 1</b>		
	<b>Aperitivo</b>		
20.00	<b>TRUST DINNER</b>		

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<b>DAY 2</b>		<b>Tuesday 24 November</b>	
09.00 <i>30 mins</i>	11	Communication Report 2009	Information
9.30 <i>30 mins</i>	12	Headquarters Agreement	Action
10.00 <i>60 mins</i>	13	Board Business – Election of Chairperson 1. Selection and Election  2. Self Assessment process	Action
11.00 <i>30 mins</i>	<b>COFFEE BREAK</b>		
11.30 <i>30 mins</i>	14	Risk Management	Action
12.00 <i>30 mins</i>	15	CGIAR Change Initiative	Information
12.30	<b>LUNCH</b>		
13.30 <i>5 mins</i>	16	Other Business	
13.35 <i>15 mins</i>	17	Next Meeting	Action
13.50 <i>30 mins</i>	18	Executive Director appraisal and contract renewal <b>CLOSED SESSION</b>	Action
14.20	<b>CLOSE MEETING – DAY 2</b>		