

FOR ACTION

Minutes and Actions Arising from EB6 and July teleconference

Purpose

To seek Board approval of draft Minutes from the sixth Executive Board meeting held in November 2009 and the July Board Teleconference and inform the Board on the status of the actions arising.

Background

The draft EB6 Minutes were sent to Members on March 25, 2010 seeking comments by April 9, 2010. The final version is attached as Annex A.

A Board teleconference was held on 5th July and the Minutes (circulated to members on July 28, 2010) are attached as Annex B.

The status of actions arising from both meetings are provided in the table below.

No	Actions arising	Responsibility	Due date	Status
EB6 - 1	The Board agreed to send a letter of thanks to the mid-term evaluation team of the BMGF project for their work.	Secretariat/ Board		Completed in October 2010.
EB6 - 2	The Board agreed the Trust should obtain permission from the BMGF and Evaluation team before posting their evaluation report on the Trust Website.	Secretariat		To date this has not been necessary as it hasn't been posted on the website
EB6 - 3	The Director of Finance will provide a report on variances against the annual budget as part of the budget report at future meetings.	Secretariat	November 2010	Completed. Refer paper 8
EB6 - 4	The Board agreed to follow up on a range of legitimate, possible Headquarters opportunities (out-of-session), and proposed a timeframe of one year for this task.	Secretariat/ Board	November 2010	Completed. Refer paper 11a
EB6 - 5	The Board agreed to review the self-assessment survey and to provide comments to the Board Secretary/Director of Programme Development before the end of (northern) summer, and to undertake the assessment exercise in September 2010.	Secretariat/ Board	Summer 2010	Completed in October 2010
EB6 - 6	The Board agreed to send a letter to Kathy Sierra tabling three key strategic issues of concern to the Board regarding the future funding of gene banks under the new CGIAR model.	Secretariat	Early 2010	Completed. Sent to Alliance Office January 2010 and circulated to members May 7 th (Annex C).

No	Actions arising	Responsibility	Due date	Status
EB6 - 7	The Board requested minor changes to risk ratings be made and a new risk added, as suggested by the Donors' Council.	Secretariat	EB7	Completed. Refer paper 12
July Telecon - 1	The Trust Secretariat was asked to report back at the next Executive Board meeting on the progress of the Headquarters Agreement	Secretariat	EB7	Completed. Refer paper 11a
July Telecon - 2	The Chair mandated the Secretariat to look into and report back to the Board at EB7 on the Executive Director contracting options.	Secretariat	EB7	Completed. Refer paper 13
July Telecon - 3	The Secretariat committed to keep the Board informed and to pass on relevant documents on the CGIAR reform process	Secretariat	NA	Refer paper 7
July Telecon - 4	Gerald Moore has suggested that the FIC should make a recommendation to the Board on contracting a new independent financial advisor and that it be circulated to the Board out-of-session.	Gerald Moore	September 2010	Completed through out-of-session paper on 17 September 2010
July Telecon - 5	Emile Frison invited the Board to visit Bioversity International when they next come to Rome for the November Board meeting.	Emile Frison	EB7	To be undertaken 24 th November 2010

Action

That Members approve the Minutes of the sixth Executive Board meeting and July Teleconference and note the status of actions arising.