

**FOR ACTION**

**Minutes and Actions Arising from EB7**

**Purpose**

To seek Board approval of draft Minutes from the seventh Executive Board meeting held in November 2010 and inform the Board on the status of the actions arising.

**Background**

The draft EB7 Minutes were sent to Members on February 10 2011 seeking comments by February 25. The final version is attached as Annex A.

The status of actions arising from EB7 are provided in the table below.

<b>No</b>	<b>Actions arising</b>	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>
EB7 - 1	The Board agreed to seek permission from the Bill & Melinda Gates Foundation to post a summary of the mid-term evaluation report, along with pertinent Trust responses, on the Trust website.	Secretariat		In progress
EB7 - 2	The Board supported further investigation by the Secretariat into the strategic initiatives put forward, for review and potential action at the spring Board meeting.	Secretariat	By June 7-8 meeting	Agreed with Chair to postpone to the October meeting
EB7 - 3	The Board requested the FIC prepare categories of issues relating to engaging with entities for further discussion at the spring meeting.			Agreed with Chair to postpone to the October meeting
EB7 - 4	The Board agreed to discuss developing principles for engagement with a range of entities (such as Roots for Life Foundation) at the spring Board meeting.	Secretariat	By June 7-8 meeting	Agreed with Chair to postpone to the October meeting
EB7 - 5	The Board requested that the Secretariat provide a short summary document on the work of the Trust to the new members for use in initiating fundraising in their countries.	Secretariat	February 2011	Completed - 25 <sup>th</sup> March

<b>No</b>	<b>Actions arising</b>	<b>Responsibility</b>	<b>Due date</b>	<b>Status</b>
EB7 - 6	The Board tasked the Headquarters Committee and Trust Secretariat with compiling all information in a manner that facilitates comparison and analysis of options to table at the next Board meeting.	Secretariat/ Board	By end March	Completed – refer Paper 9
EB7 - 7	The Board requested that a new risk be added to the matrix and Board Statement, that addresses staff continuity.	Secretariat	January 2011	Completed
EB7 - 8	The Board requested the Secretariat to continue negotiations in developing a new contractual arrangement for the Executive Director with other Rome-based organisations.	Secretariat	June 2011	Completed with IFAD – May 2011
EB7 - 9	The Board agreed to undertake a 3rd Board Self-Assessment Survey in September 2012 using the same format.		September 2012	

### **Action**

That Members approve the Minutes of the seventh Executive Board meeting and note the status of actions arising.