VACANCY ANNOUNCEMENT

The Global Crop Diversity Trust is an international organization with headquarters in Bonn, Germany whose mission is to ensure the conservation and availability of crop diversity for food security worldwide. For further information about the Global Crop Diversity Trust, consult the web page at http://croptrust.org

The Global Crop Diversity Trust is seeking an outstanding candidate for the position of:

Science Project Coordinator (WP7)

Under the direct supervision of the Director of Programs, the Science Project Coordinator will be responsible for implementing the Organization’s Biodiversity for Opportunities, Livelihoods and Development (BOLD) Project – Work Package 7 (WP7). WP7 is also known as Building Opportunities for Lesser-known Diversity in Edible Resources (BOLDER) falling under the umbrella of the BOLD Project. The Science Project Coordinator will work very closely with the Senior Scientist and BOLD Project Coordinator and all the other work package leaders under BOLD to ensure cohesion and collaboration across work packages.

WP7 is a new WP and will be implemented starting in fall 2023. It aims to increase nutrition security in Africa through the enhanced conservation, production and consumption of nutritious but currently underused, climate resilient and environment-friendly crop species (NUS). More information about the current BOLD Project can be found at https://bold.croptrust.org/.

The responsibilities of the position include the following:

- Lead the implementation of WP7 of the BOLD Project, in close collaboration with the strategic partner, the Norwegian University of Life Sciences, NMBU (https://www.nmbu.no/en) and all other national and international partner organizations.
- Develop work plans for implementing the WP7 activities. Establish and monitor the WP7 budget. Negotiate, process and monitor WP7 partner contracts/agreements and subgrantee reports, supported by Finance, Contracts and other experts.
- In consultation with the M&E Manager, lead the routine monitoring and evaluation of grantee performance/reporting to ensure that targets of WP7 are achieved.
- Liaise with all partners closely and proactively to troubleshoot problems and provide scientific advice and technical backstopping, including site visits. Duty travel to sites in Africa, as well as other locations, is required.
- Manage the activities of the Science Project Specialist (WP7), providing leadership to ensure tasks are completed in a timely manner and are in line with expected standards.
- In close collaboration with internal and external experts, organize stakeholder consultations and workshops.
- In close collaboration with internal and external experts, lead the capacity building of WP7 partners.
- Coordinate a competitive grant programme for crop improvement in Africa.
- Serve in the BOLD Project Management Team (PMT) and represent the BOLD Project and the Crop Trust as necessary.
- Write, or contribute to project reports, reviews, scientific/technical publications, communication outputs and make presentations as necessary.
- Provide input and revise material for the Knowledge Base.
- Identify best practices and capture lessons learned.
- Monitor and update the risk register.
- Stay abreast of scientific developments and institutional players in the area of responsibility.
- Stay abreast of relevant policy frameworks (Plant Treaty, CBD, etc.).
- Contribute to the smooth and coordinated functioning of the Science Team, liaising with other teams as necessary for effective institutional cohesion.
- Contribute to the development of proposals for complementary projects.

Qualifications, Skills and Experience

**Education**

- MSc in biological/agricultural sciences or related field and of relevance to the plant genetic resources area.

**Experience**

- At least seven years of relevant and progressive professional experience, preferably in an international setting.
- Professional experience and expertise in Project Management, Monitoring and Evaluation.
- Affinity with the Crop Trust's mission and a keen interest in participatory evaluation work with seedbanks, breeders and farmers in Africa.
- Strong computer skills, including good knowledge of databases, MS Office, and project management applications.
- Excellent interpersonal and communication skills and ability to interact effectively with a wide range of collaborators from different cultural backgrounds.
- High degree of initiative, judgement and creativity.
- Strong analytical skills in combination with impact-driven focus.

**Language requirements**

- Excellent English written and spoken required; proficiency in other relevant languages will be an advantage.

**Terms and Conditions**: The Crop Trust offers an attractive remuneration package including a competitive salary, non-contributory retirement savings plan, medical insurance and leave provisions. This is a Professional position classified as Level 5 (Level 6 being the highest). The salary range for Level 5 starts at Euro 85,000. All benefits are denominated and paid in Euros. Staff of the Global Crop Diversity Trust (including German nationals) are exempt from host country income tax. Relocation costs are covered. The initial contract duration will be 3 years and will be subject to a probationary period of 12 months.
Applications: Interested candidates should submit the following (incomplete applications will not be considered):

1. A one-page motivation letter including summary of your qualifications and experience, indicating how you meet the expected set of skills and competencies for the position and your drivers for applying.

2. Your Curriculum Vitae in English (please include your current residence address, telephone, and email address, date of birth, gender and nationality);

3. Names and full contact details of at least three referees.

Please apply by using the following link: [https://www.impactpool.org/jobs/962985](https://www.impactpool.org/jobs/962985)

Deadline for applications is 31 July 2023.

By submitting your application, you agree to the Crop Trust processing your personal data as described [here](https://www.impactpool.org/jobs/962985).

The Trust is an equal opportunity employer and strives for staff diversity in gender and nationality. Only short-listed candidates will be contacted.